Kleberg County Volunteer Deputy Registrar Training

Kleberg County's Volunteer Deputy Registrar (VDR) training program utilizes the materials developed by the Secretary of State. Kleberg County is now offering online training for a Volunteer Deputy Registrar

**To begin the process, complete the Request for Appointment as a Volunteer Deputy Registrar found at:

https://www.sos.texas.gov/elections/forms/bw2-1.pdf

- **Print, sign and return to <u>vvaladez@co.kleberg.tx.us</u>. You may also fax to 361-595-8546, or mail to Kleberg County Voter Registrar, P O Box 1457, Kingsville, TX 78364-1457.
- **After we receive your application, you will be sent a link to review the SOS on-line Volunteer Deputy Registrar training.
- **Upon completing the training, you will need to make an appointment by calling 361-595-8542 to complete the required examination on the on-line Volunteer Deputy Registrar training at the Kleberg County Voter Registration office.
- **You will take a Volunteer Deputy Registrar examination to confirm your knowledge of the registration process and the responsibilities of a Volunteer Deputy Registrar. The examination is "open book". A potential VDR can use the training materials to assist them when completing the examination. A potential VDR is required to answer 90% (18 of 20) of the examination questions correctly to successfully complete the application.
- **Upon satisfactory completion of the examination a Certificate of Appointment for Volunteer Deputy Registrar will be issued along with the required packet of materials.

Thank you for your service to increase voter registration in Kleberg County.

If you have any questions, please contact this office at 361-595-8542.

Important Note: You may not accept registration applications until you have received the registration packet and the Certificate of Appointment from our office.